



## NAVARRO COLLEGE BOARD OF TRUSTEES

### Meeting Minutes September 18, 2025

On Thursday, September 18, 2025, the Navarro College Board of Trustees gathered in the Bulldog Board Room located in Corsicana to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice Chairman Richard Aldama, Secretary-Treasurer Faith Boyd, Trustee A. L. Atkeisson, Trustee Loran Seely, Trustee Kim Wyatt, and Trustee John Paul Ross.

#### Board Meeting:

|                      |                                                        |
|----------------------|--------------------------------------------------------|
| Dr. Kevin G. Fegan   | District President                                     |
| Dr. Jeanetta Johnson | Vice President of Academic Affairs                     |
| Marcy Ballew         | Vice President of Operations                           |
| Teresa Thomas        | Vice President of Finance                              |
| Sina Ruiz            | Vice President of Student Success                      |
| Dr. Richard Phillips | Executive Dean of Academic Studies                     |
| Guy Featherston      | Executive Dean of Health Professions and NC Waxahachie |
| Richey Cutrer        | Executive Director Navarro College Foundation          |
| Stacie Sipes         | Executive Director of Marketing                        |
| Susan Womack         | Director of Institutional Research and Effectiveness   |
| Leslie Hayes         | Director of Workforce and Career Pathways              |
| Jim Botkin           | Comptroller                                            |
| Teresa Sutton        | Budget Officer / Risk Management Coordinator           |
| Catherine Caton      | Executive Administrative Assistant                     |
| Karen Simons         | Executive Assistant to District President              |
| Chief Hank Bailey    | Navarro College Police                                 |
| Steven L Jessup      | Quality Management Success                             |
| Danielle Dominquez   | NavCo Chronicle                                        |

Other staff were also present.

#### Call to Order

Chairman Judson called the meeting to order at 7:03 pm and Trustee Aldama opened the meeting with a prayer.

#### Board Announcements

Chairman Phil Judson announced a closed session following Item 601 – President's Report to discuss Property, Legal and Personnel Matters in accordance with government Codes 551.071 and 551.074.

Chairman Phil Judson asked Board Members if they have any announcements they would like to make. No announcements were made.

#### Open Forum Time

Chairman Phil Judson asked Karen Simons if there are any requests to address the Board. No requests were made.

## **Consent Calendar**

Chairman Phil Judson stated the following items were in BoardEffect for review and approval.

- Minutes – Board Meeting August 21, 2025
- Minutes – Board of Trustees Public Tax Hearing September 9, 2025
- Board Policy CEA – Purchasing and Acquisitions Signature Authority
- Board Policy CE – Purchasing and Acquisitions
- Annual Title IX Summary Data Report & Title IX 4<sup>th</sup> Quarter Report

Chairman Phil Judson asked for a motion and second for approval of the Consent Calendar.

**MOTION:** *Trustee Loran Seely made a motion to approve the Consent Calendar and second by Trustee John Paul Ross. All in favor and none opposed. Approved.*

## **Faculty Governance**

### **Board Policy EJ – Faculty Governance**

Dr. Kevin Fegan mentioned Senate Bill 37 was discussed at the last Board Meeting and was approved, signed, and submitted. This bill affects Navarro College Board Policy EJ – Faculty Governance. Updates have been made to this policy and require Board approval.

Chairman Phil Judson asked for a motion and second for approval of update to Board Policy EJ – Faculty Governance.

**MOTION:** *Trustee A.L. Atkeisson made a motion to approve update to Board Policy EJ – Faculty Governance and Trustee Richard Aldama second the motion. All in favor and none opposed. Approved*

### **Appointment of Board Member to Navarro College Foundation Board**

Chairman Phil Judson made comment that Mr. Richard Aldama has accepted the position on the Navarro College Foundation Board. This appointment to Navarro College Foundation Board is an action item and requires approval.

**MOTION:** *Trustee John Paul Ross made a motion to appoint Richard Aldama to Navarro College Foundation Board and second by Trustee A.L. Atkeisson. All in favor and none opposed. Approved.*

Trustee Richard Aldama commented that it is a pleasure to represent the Board by being part of the group.

## **Update on Enrollment**

Vice President Sina Ruiz presented the enrollment update.

Fall 2025 enrollment is up 4.6% with the majority being Dual Credit. The percentage of goals achieved are 99% headcount, and 103% semester credit hours. The goal achieved for 4<sup>th</sup> quarter (June, July, and August) courses in Continuing Education is 109% contact hours.

Spring 2026 enrollment update for Credit and Dual Credit semester credit hours are 3,238 or up 4.8% compared to this time last year. The percentage of goal achieved is 10% headcount, 5% semester credit hours, and 5% contact hours. The goal achieved for 1<sup>st</sup> quarter (September, October, and November) courses in Continuing Education are 74% for contact hours.

No action is required on enrollment update.

### **Review Preliminary August 2025 Financial Statements**

Vice President Teresa Thomas presented the preliminary August 2025 financial statements.

The current budget amendments were \$51,175 for year to date ending August 2025.

As of August 2025, year to date revenue received for Academic Student Income is 95.90%, Continuing Education 95.51%, Local Appropriations 119%, State Appropriations 106%, and Auxiliary Fund 100%.

The disbursement of funds preliminary report year to date ending August 2025 shows \$9.5 million higher than the same time in 2024, of which other expenditures were \$8.8 million and State, Federal, Local grant projects were \$693,000.00.

Revenue received year to date as of August 2025 is higher by \$4.1 million than from August 2024.

The budget-to-actuals preliminary report shows \$174,336.00 that still needs to be collected, however some adjustments still need to be made for year end.

The cash and cash equivalents accounts are up, and the average monthly expenditure budget covered by available cash as of August 31, 2025, is 4.43 with an average of 4.16 for the year.

No action is required currently on the Preliminary August 2025 Financial Statements.

### **Quarterly Investment Report for August 2025**

Vice President Teresa Thomas presented the quarterly investment report for quarter ended August 31, 2025.

The beginning book value as of May 31, 2025, is \$5.598 million with additions/changes of \$1.6 million, making the total ending book value \$7.198 million and ending market value \$7.371 million. Total interest earned on investment accounts from September 2024 – August 2025 is \$170,635.59.

The investment report for quarter ended August 31, 2025, by funds are E&G \$6,968,042.99 million and Student Financial Aid \$230,000.00. The benchmark rates are TexStar Local Government Investment Service 4.2859%, Federal Funds rate 4.3300%, and 3-month Treasury rate \$4.0500%.

The pledged collateral for quarter ended August 31, 2025, is \$33,946,016.40 in total deposits and FDIC insurance \$750,000.00 amounting to \$31,548,357.73 in pledged collateral.

Chairman Phil Judson commented this is an action item and requires approval.

**MOTION:** *Trustee A.L. Atkeisson made motion to approve the Quarterly Investment Report for August 2025 and second by Trustee Loran Seely. All in favor and none opposed. Approved.*

### **Update on Personnel Actions**

Vice President Marcy Ballew presented the update on personnel to the Board.

The following were hired during the period from August 22, 2025, to September 18, 2025. April White, Brittany Isbell, Dana Lynch, Kody Beene, James Smith, Gabriel Townsend, Kamryn Rayson, Tiffany Scheffer, Patricia Garcia, Matthew Davila, and Brett Minnich. The following exited the district during same time, Jean Rogers, Ambreen Das, and Sherry Williams.

Chairman Phil Judson thanked Marcy for the update. No action is required.

Dr. Fegan announced to the Board that Dr. Jeanetta Johnson will share an update on the SACSCOC on-site visit and Richey Cutrer will share information on a new annual giving campaign.

Dr. Johnson shared committee arrival dates, location visits, and interviews scheduled during the on-site visit. The preliminary findings from the committee's visit will be addressed on Thursday morning.

Richey Cutrer shared information on the first Annual Giving Campaign. The campaign's focus currently is the Albritton Building. The campaign was presented to donors at the Navarro College Day Luncheon. During the luncheon Bill & Mary Ann McKinzie were recognized for their contributions to the college.

#### **District President's Report**

Dr. Fegan presented to the Board the dates and times for the remaining September and October events: SACSCOC on-site visits, athletic events, festivals, choir concert, and RV Tech ribbon cutting ceremony.

#### **Next Meeting Announcement & Adjournment**

Chairman Phil Judson announced the next Board Meeting will be on Thursday, October 30, 2025, at 7 pm at the Waxahachie location. Dr. Fegan stated the bus will depart from Navarro College Cook Education Center around 4:15 p.m.

#### **Convene into Closed Session**

Chairman Phil Judson announced the Board will convene into closed session and asked for a motion and second.

**MOTION:** *Trustee Richard Aldama made motion to convene into closed session and was second by Trustee Loran Seely.*

#### **Reconvene into Open Session**

Chairman Phil Judson announced the Board will reconvene into open session and asked for a motion and second.

**MOTION:** *Trustee Kim Wyatt made motion to convene into open session and was second by Trustee John Paul Ross.*

#### **Adjournment**

The meeting adjourned at 8:57 p.m.

Respectfully submitted,

  
Faith D. Boyd, Secretary-Treasurer  
Navarro College Board of Trustees  
Corsicana, Texas